

## Student Refund Policy Agreement

Students must pay the **stated fees**, prior to attending classes. This refund policy applies to each semester enrolled at AACDS.

A refund will be arranged within four weeks of receiving a written claim\* from the student. The written claim for the refund must be received by AACDS within 6 months after the students default. The refund is paid directly to the person who enters into the contract with AACDS.

A refund will be arranged in the following circumstances:

Circumstance	Refund Entitlement
Student withdraws <b>prior</b> to commencement of semester classes: <ul style="list-style-type: none"> <li>More than 10 weeks prior</li> <li>Up to 10 weeks prior</li> </ul>	<ul style="list-style-type: none"> <li>Refund of <b>90% of tuition fees</b> paid</li> <li>Refund <b>70% of tuition fees</b> paid</li> </ul>
Student withdraws <b>after</b> the commencement of semester classes <ul style="list-style-type: none"> <li>During the first four weeks at AACDS</li> <li>After the end of the fourth week of semester classes at the college</li> </ul>	<ul style="list-style-type: none"> <li>Refund of <b>30% of the tuition fees</b> paid for the semester</li> <li><b>No refund of tuition fees paid for the semester</b></li> </ul>
Any fees paid for subsequent semesters	<ul style="list-style-type: none"> <li>Refunded</li> </ul>
If AACDS is forced to withdraw a student from a course due to a serious breach of AACDS Policies and Procedures after the commencement of semester classes	<ul style="list-style-type: none"> <li><b>No refund of current semester fees.</b> Any fees paid for subsequent semesters will be refunded.</li> </ul>

\*The refund policy does not remove the right to take further action under Australia's consumer protection laws. AACDS Grievance and Appeals Policy

and Procedures do not circumscribe the student's right to pursue other legal remedies.

AACDS encourages all prospective students to read through the AACDS **Dispute Resolution** included in the **Policies and Procedures** document.

This document can be found on our website [www.aacds.com.au](http://www.aacds.com.au) or from AACDS campus.

### Refund Agreement

I fully understand the refund policy of AACDS as stated above and I accept these conditions.

<i>Date</i>	<i>Applicants Name</i>	<i>Applicants Signature</i>